

GURUDEV ARTS AND SCIENCE COLLEGE

PG DEPARTMENT OF PHYSICS

ACTION PLAN 2021-22

NAME OF FACULTIES

Mrudula. A

Linukumar. M. C

Mohanakumar

Sreekanth.p

Mridula Raj

Sarath.E

Divya.

OBJECTIVES:

- To encourage students to attain prominent position in the field of

Physics
- To achieve good result in examinations
- To boost confidence among students to write competitive examinations.

Encourage students to organise various activities to bring out the best in them.

CLASSROOM ACTIVITIES:

Assignment and Seminar

Unit test

Model examination

WEEKLY PROGRAMMES

Remedial program for weak students

Tutorial system for students

Coaching class for competitive examination

Mentoring system for students

Other activities under Physics club

PROGRAMMES

JULY: CHANDRADINAM CELEBRATION

Department fest Competitions

AUGUST: WEBINAR

SCIENCE OF MARTIAL ARTS

Memento Distribution to the Toppers of uty exam

SEPTEMBER OZONE DAY CELEBRATION POSTER /SEMINAR COMPETITION

OCTOBER ALUMNI MEET

ADD-ON COURSE Inauguration
(Computer hardware and maintenance)

NOVEMBER EARN WHILE LEARN PROGRAM ONE DAY WORKSHOP ON

CCTV INSTALLATION

PG ENTRANCE COACHING CLASSES

DECEMBER SEMINAR

GOAL PLANNING, & LIFE SKILL TRAINING

A CAMP AT ASTRO OBSERVATORY

CENTRE, ECHILAMVAYAL

JANUARY SCIENCE FEST

WORKSHOP ON RECENT TRENDS IN PHYSICS

FEBRUARY : SCIENCE DAY CELEBRATION INDUSTRIAL

VISIT

MARCH CAREER GUIDANCE SEMINAR

GURUDEV ARTS AND SCIENCE COLLEGE, MATHIL

DEPARTMENT OF BIOCHEMISTRY

ACTION PLAN

ABOUT THE DEPARTMENT

The Department of Biochemistry was established in 2007. It offers a well-balanced set of courses in order to equip the students to pursue higher studies and placement.

VISION

- To enlighten the students with knowledge of new advances in the Life Science field.
- To impart interest in students to explore the research field.
- To achieve good results in university examinations.
- Enhance academic and extracurricular activities of students.

CLASSROOM ACTIVITIES

- Seminars
- Debates regarding science topics
- Quiz for competitive exams
- Monthly unit tests
- Video oriented classes

TEACHING AIDS

- Library reference books
- Soft copies of textbooks
- LCD projector
- Previous project thesis for reference
- Science journals and magazines
- Google Meet
- Google Classroom

Semester I

- Orientation program in August
- Monthly unit test
- Tutorial system for students
- Parents meeting in October
- Completion of syllabus by November
- Internal model examination in December
- Interaction session with seniors

Semester II

- Participation in Intercollege Seminar and Quiz competition.
- Monthly unit test
- Parents meeting in February
- Completion of syllabus by March
- Internal model examination in March
- Motivation class in January
- Updating attendance and marks through message system
- Tutorial system for students

Semester III

- Motivation or Orientation class for students in August
- Monthly unit test
- Intercollege Seminar and Exhibition participation
- Completion of syllabus by November
- Parents meeting in September
- Internal and model examination in October
- Guidance for improving Lab skills

Semester IV

- Participation in Intercollege Seminar, paper presentation and Quiz competition.
- Monthly unit test
- Parents meeting in February
- Completion of syllabus by March
- Internal model examination in March
- Guidance class in January
- Updating attendance and marks through message system

- Tutorial system for students

Semester V

- Participation in Intercollege Seminar and Quiz competition.
- Monthly unit test
- Parents meeting in September
- Completion of syllabus by October
- Internal model examination in October
- Guidelines for project work
- Updating attendance and marks through message system
- Tutorial system for students
- Guiding and providing information regarding competitive exam

Semester VI

- Participation in Intercollege Seminar and Quiz competition.
- Monthly unit test
- Parents meeting in February
- Completion of syllabus by February
- Internal model examination in February
- Project work in December
- Industrial visit in December
- Career guidance program
- Updating attendance and marks through message system
- Tutorial system for students

ACTION PLAN (2017-2018)

Semester I

- Orientation program in August
- Monthly unit test
- Tutorial system for students
- Parents meeting in November
- Completion of syllabus by November
- Internal model examination in December

Semester II

- Participation in Intercollege Seminar and Quiz competition.
- Monthly unit test
- Parents meeting in February
- Completion of syllabus by March
- Internal model examination in March
- Motivation class in January
- Updating attendance and marks through message system
- Tutorial system for students

Semester III

- Motivation or Orientation class for students in August
- Monthly unit test
- Intercollege Seminar, Poster presentation and Exhibition participation
- Completion of syllabus by November
- Parents meeting in September
- Internal and model examination in October
- Guidelines for improving wet lab skills
- Tutorial system for students

Semester IV

- Participation in Intercollege Seminar, paper presentation and Quiz competition.
- Monthly unit test
- Parents meeting in February month
- Completion of syllabus by March month
- Internal model examination in March month
- Guidance class in January month
- Updating attendance and marks through message system
- Tutorial system for students
- Quiz programme related to any science topics in February month

Semester V

- Participation in Intercollege Seminar, Paper presentation, Poster presentation and Quiz competition.
- Monthly unit test
- Parents meeting in September month
- Completion of syllabus by October month
- Internal model examination in October month
- Guidelines and allotment of students in various institutes for project work
- Updating attendance and marks through message system
- Tutorial system for students
- Guiding and providing information regarding competitive exam
- Career guidance program

Semester VI

- Participation in Intercollege Seminar and Paper presentation competition.
- Monthly unit test
- Parents meeting in February month
- Completion of syllabus by February month
- Internal model examination in February month
- Project work in December month
- Industrial visit in December month
- Updating attendance and marks through message system
- Tutorial system for students

ACTION PLAN 2018-2019

Semester I

- Orientation program in August month
- Monthly unit test
- Tutorial system for students
- Parents meeting in October month
- Completion of syllabus by November month
- Internal model examination in December month
- Interaction session with seniors

Semester II.

- Monthly unit test
- Parents meeting in February month
- Completion of syllabus by March month
- Internal model examination in March month
- Motivation class in January month
- Updating attendance and marks through message system
- Tutorial system for students
- Debates for developing communicative skills
- Participation in Intercollege Seminar and Quiz competition

Semester III

- Motivation or Orientation class for students in August month
- Guiding students for paper presentation
- Monthly unit test
- Intercollege Seminar and Exhibition participation
- Completion of syllabus by November
- Parents meeting in September month
- Internal and model examination in October month
- Guidance for improving Lab skills

Semester IV

- Participation in Intercollege Seminar, paper presentation and Quiz competition.
- Monthly unit test
- Parents meeting in February month
- Completion of syllabus by March month
- Internal model examination in March month
- Guidance class in January month
- Updating attendance and marks through message system
- Tutorial system for students

Semester V

- Participation in Intercollege Seminar, Paper and Poster presentation competition.
- Monthly unit test
- Parents meeting in October month
- Completion of syllabus by October month
- Internal model examination in October month
- Guidelines for project work and allotment of students in various groups
- Entrance exam guidance
- Updating attendance and marks through message system
- Tutorial system for students

Semester VI

- Career guidance program
- Monthly unit test
- Parents meeting in February month
- Completion of syllabus by February month
- Internal model examination in February month
- Project work in December month
- Industrial visit in December month
- Updating attendance and marks through message system
- Tutorial system for students
- One day Seminar in January month

ACTION PLAN-2019-2020

Semester I

- Orientation program in August month
- Motivation class in September month
- Monthly unit test
- Tutorial system for students
- Parents meeting in October month
- Completion of syllabus by November month
- Model examination in November month
- Interaction session with seniors

Semester II

- Participation in Intercollege Seminar and Exhibition competition.
- Monthly unit test
- Parents meeting in February month
- Completion of syllabus by March month
- Internal model examination in March month
- Motivation class in January month
- Updating attendance and marks through message system
- Tutorial system for students

Semester III

- Motivation or Orientation class for students in August month
- Monthly unit test
- Intercollege Seminar and Exhibition participation
- Completion of syllabus by November
- Parents meeting in September month
- Internal and model examination in October month
- Guidance for improving Lab skills

Semester IV

- Participation in Intercollege Seminar, paper presentation and Poster presentation competition.
- Monthly unit test
- Parents meeting in February month
- Completion of syllabus by February month
- Internal model examination in March month
- Guidance class in January month
- Updating attendance and marks through message system
- Tutorial system for students

Semester V

- Participation in Intercollege Seminar and Paper presentation competition.
- Guiding and providing information regarding competitive exam
- Monthly unit test
- Parents meeting in September month
- Completion of syllabus by October month
- Internal model examination in October month
- Guidelines for project work
- Updating attendance and marks through message system
- Tutorial system for students

Semester VI

- Participation in Intercollege Seminar and Paper presentation competition.
- Monthly unit test
- Parents meeting in February month
- Completion of syllabus by February month
- Internal model examination in February month
- Project work in December month
- Industrial visit in December month
- Career guidance program
- Updating attendance and marks through message system
- Tutorial system for students

ACTION PLAN-2020-2021

Semester I

- Monthly unit test
- Tutorial system for students
- Parents meeting through Google Meet in November month
- Completion of syllabus by February month
- Model examination in March month
- Google classroom activity
- Workshop to enhance soft skills in January month

Semester II

- Participation in Interdepartmental webinar and Quiz competition.
- Monthly unit test
- Google Meet activity
- Updating attendance and marks through message system
- Tutorial system for students

Semester III

- Monthly online unit test
- Intercollege webinar and workshop participation
- Completion of syllabus by January month
- Online Parents meeting in July and November month through Google meet
- Instructions for performing Lab works
- Workshop to enhance communicative and presentation skills
- Conducting curiosity club program- A webinar in the month of July and December

Semester IV

- Participation in Intercollege and Interdepartmental webinar, paper presentation and Poster presentation competition.
- Monthly unit test
- Tutorial system for students

Semester V

- Participation in Intercollege Webinar and other online activities .
- Guiding and providing information regarding competitive exams
- Monthly online unit test
- A webinar on career aspects of biochemistry in the month of July
- Parents meeting in November month
- Instructions for performing Lab works
- Workshop for enhancing communicative and presentation skills
- Completion of syllabus by November month
- Model examination in the December month
- Guidelines for project work
- Tutorial system for students
- Feedback regarding online classes

Semester VI

- Participation in Intercollege Webinar, Poster and Paper presentation competition.
- Monthly unit test
- Completion of syllabus by March month
- Project work in January month
- Industrial visit
- Career guidance program
- Tutorial system for students

Department of Microbiology
Gurudev Arts & Science College ,Mathil
Action Plan for the Year 2021-2022

AIM

To be recognized as a global destination in the field of Microbiology Learning not about the facts but training the mind how to think.

ACTION DESCRIPTION	PARTY/DPT RESPONSIBLE	DATE SCHEDULED	RESOURCES REQUIRED (Staff,Tech etc)	OUTCOME
Awareness Cla	Fescon (Nature club)	05-02-2021	Department teacher	To create green campus
Department fest	Microbiology	04-07-2021	Students from department	To recreate the students and expose their talents.
Independence Day celebration Online quiz programs	Microbiology	15/08/2021	Students from various departments of the college.	To create awareness about constitutio and patriotic values among students.
E-poster making competition (Blood donation day)	Microbiology association	01-10-2021	Students from different colleges	To create awareness about importance blood donation
HACCP(certificate) Course for third Year students	Department of Microbiology and Biochemistry	08-11-2021 to 10-11-2021	Indocert Food Safety Management systems. Ernakulam	To provide awareness and standards about food safety.

Webinar	Microbiology + IQAC	17-12-2021	Appropriate personaliti from recognized Institute	Inspiration, Exposure, Organizing, Awareness about recent developments
Career Guidan class	Microbiology	21-02-2018	Appropriate personaliti from recognized Institute.	To throw light Towards scope Of Microbiology.

REGULAR ACTIVITIES

- Tutorial system for students.
- Semester wise parents meeting.
- Guiding students for paper presentation and project work.
- Debates for developing communicative skills.
- Guidelines for improving wet lab skills and computer skills.
- Individual attention to the needs of each student.
- SMS alerts.

CLASSROOM ACTIVITIES

- Seminars
- Debate regarding relevant topics
- Classes and Quiz for competitive exams
- Monthly and chapter wise tests
- Video and model oriented classes

GURUDEV ARTS AND SCIENCE COLLEGE, MATHIL

DEPARTMENT OF ENGLISH

ACTION PLAN 2014-2015

VISION

- To achieve 100% result in University Examination
- Enhance the curricular and extracurricular activities of the students
- Update the knowledge in Language and Literature
- Contribute the overall development of the institution

NAMES OF FACULTIES

- Chandrasekharan K V
- Santhosh K U
- Soumya C K
- Babitha K
- Merlin
- Neethu

CLASS ROOM ACTIVITIES

- Seminars
- Debates ; topics from literary fields
- Quiz for competitive exams
- Monthly unit tests
- Video oriented classes.

TEACHING AIDS

- LCD Projector
- Soft copies of text books
- Library reference books
- Previous project thesis for reference
- English journals and magazine

REGULAR PROGRAMMES

- Tutorial system for students
- Semester wise parents meeting
- Guiding students for Paper presentation and Project work.
- Debates for developing communicative skills.
- Updating attendance and marks through messaging system

EXTRA CURRICULAR PROGRAMMES OF DEPARTMENT OF ENGLISH

- Awareness programme regarding the approach of students in Literature class
- Lecture on World Literature
- Seminar on Globalization and Its Effect on Literature
- Orientation on project for final year UG and PG students
- Exhibition on Art of Literature

DEPARTMENT OF MANAGEMENT STUDIES

ACTION PLAN 2020-2021

PREPARED BY

MANU TOM

(HOD of the department)

GURUDEV ARTS AND SCIENCE COLLEGE
DEPT. OF MANAGEMENT STUDIES
ACTION PLAN 2020-2021

Classes

BBA – I Sem, II Sem, III Sem, IV Sem, V Sem, VI Sem

BBA TTM – I Sem, II Sem, III Sem, IV Sem, V Sem, VI Sem

Names of the Faculties

Manu Tom

Jinith K

Clint K Benny

Jobin Joseph

Malavika Prasad

Vision

To achieve 100% result in university examination, Enhance the curricular and extracurricular activities of the students, Update the knowledge, contribute the overall development of the institution.

Class Room Activities

- Activity Oriented Teaching
- Teaching using LCD Projector
- Seminars and Review of articles
- Unit Tests
- Model Examinations

Class wise / Month wise Split up

Keep with the teacher who is handling the subject.

Class wise / Month

Keep with the teacher who is handling the subject.

Teaching Aids

LCD Projector, Neck Band PA System Reference books to be used in the current year.

On this year classes will conduct in the platform – Google Meet, Google Classroom.

To be purchased.

- Reference books- details of book already submitted to the principal
- E library facilities.

Regular programme for students

- Whatsapp group for students to update the latest information in Management dept.
- Regular updation of the website of the college.
- Tutorial(Mentor) system for students
- Seminars on latest trends in management.
- Guiding students for their carrier and Higher studies.

Special programmes planning to conduct coming academic year

June 2020 Last week

Management seminar

November 2020 Last week

Alumni meet through online.

December 2020 Second week

Virtual tour

March 2021 First week

Workshop

March 2021 Last week

Seminar

Conclusion

Our department every bodies continuous support and co-operation for the improvement of our college to the best

HOD

Department of management studies