

TM.No:601657

RAMSONS

DELUXE REGISTER

-DEPARTMENT OF CHEMISTRY-

MINUTES REGISTER

Department Meeting - 03/06/2016 - Friday. at

19

Time 12.45 PM.

Department meeting of teaching and non-teaching staff of dept. of chemistry was held on 03/06/2016 - Friday at the department at 12.45 P.M.

Agenda

- 1) syllabus division for the semester
- 2) Instruction to the class tutor
- 3) Curricular and Co-curricular activity for the year.

Participants

- | | |
|---------------------|------------------------------|
| 1. Ajeesh . K . V | Aj ^{Pl.} |
| 2. Syamjith . K . P | Sy ^{th.} |
| 3. Roopa . V . V | R ^{th.} |
| 4. Sapna . C . K | Sapna |
| 5. Athena . C . S | A ⁹ |
| 6. Jain Mathew | Jain |
| 7. Aswathi. | Aswathi |
| 8. Bismi. | Bismi |

Discussion

Discussion

- Decided to complete the portion in time bound.
- discuss about the purchase of necessary wanted chemicals and instrument.
- Decided to brought three digital balance

HOD ~~Aj~~ ^{Pl.}

Ajeesh . K . V .

Department Meeting - November 2019 - Thursday.

Conducted chemistry department meeting On Thursday at Friday at 1.15 PM at 15-11-2019 in ~~for~~ BSc chemistry department for discussing the following matter

Agenda

1. BAAC visit.
2. Department Modifications
3. Social Commitment by interacting the people in the society with our student.
4. Extension programme by chemistry dept.
5. One suggestion for BAAC accreditation

1. Roopa. V.V
2. Syamirith. K.P
3. Sanila. C.V
4. Anju sunny.
5. Vaishali Divakaran. V.V
6. Shivapriya.
7. Sarath. K.P

Remarks

1. Extension pgm

1. JAAH coaching.
2. Study to handle different instruments for degree students
3. Social commitment - water & soil analysis in Mathil Panchayath (Kankol-Alappadankal)

Attested.

Roopa. V.V

Department Meeting - January 2020 - FRIDAY, 24-01-2020

Conducted chemistry department meeting on 24-01-2020 - Friday at 3.30 pm at M.Sc Chemistry Lab, for discussing following matter.

Agenda

1. NAAC visit
2. Lab model and university exams
3. Theory model exam.
4. Town analysis
5. B.Sc project and IInd P.G project.

Staff

1. Roopa V.V
2. Sganjith K.P
3. Sanila C.V
4. Vaishali Divakaran V.V
5. Sivapriya Nair
6. Anju Sunny
7. Sarath.

Remarks

- 1) Proper arrangement of model examination for both degree and P.G students.
- 2)

Roopa V.V

2016-17

22

A meeting of staff members of Dept. of Physics held on 1/06/16 Wednesday at 11:30 am.

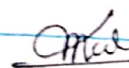
Agenda — Distribution of work.
Time table setting
class change giving
Action plan setting
Chemistry programme for yr.
other matters.

Members present

Moudala A. 
Linakumar M.C. 
Neerpa E.C. 

All the suggestions are taken into consideration and decisions are taken.

Decision : Work allotment done properly.
Action plan is made charted.
Decided to conduct an "Astro-series"
on 30-06-18 by ASTROPHYSICIAN.
Class change & Tutor ship distributed
V sem : Moudala A
IV sem : Neerpa E.C.
I sem : Linakumar M.C.
Decided to work together as team for
better result



(Moudala - A)

A meeting of staff members of Dept. of Physics held on 4-11-16 (Friday) at 1 pm.

Agenda :
 Next Sem class starting - work all student
 Attending valuation camp
 Conducting departmental programmes
 Internal mark submission
 Other most matters.
 Congratulate postgraduate participants of ozone day celebration at Sir Syed College.

Members present

Mridula - A

Lerikumar M.C

Neepa E.C

Mridula

A

Neepa

Decision

V Sem class ~~will~~ start on 24-11-16

IV Sem after city exam - special class.

Attending valuation camp without
 citizenship class

II Sem after exam Dec. 3rd week.

Internal mark should be submitted in
 correct time and properly

Departmental programme to conduct in
 February - National Science day celebration
 Congratulate university toppers of last yr
 exam and postgraduate competition winners
 in the program on 28/02/17.

Mridula
 (Mridula - A)

2018-19

30

A meeting of staff member of
Dept: of Physics held on 5/06/18 (Tuesday) at 12:00 pm

Agenda : Topic division
Workload, setting time-table
Action plan for academic yr
class charge - Tutorship
Other matters.

Members present: Mrudula. A

Linukumar M.C

Neepa. E.C

Mohanakumar

Various suggestion are discussed and decision are taken

Decisions : Topic divided properly
Set the time table & action plan
1st programme in August.
II sem charge - Linukumar
III " " - Mrudula
I " " - Neepa. E.C

Mel
(Mrudula A)

A meeting of staff members of Dept. of Physics held on 12/10/18 (Friday) at 3.15 pm.

Agenda : Discussion on HOD meeting about files to be completed for SAAC.
Other matters

Members present: Mrudule A MA
Linakumar M.C LC
Neerpa E.C NE

Decision : Five files are to be ready for next 29/10/18 - Student profile, Teacher profile, timetable - syllabus - question Bank.
Duties are divided as

MA (Mrudule A)

A meeting of staff members of Dept. of Physics held on 22/10/18 (Monday) at 12.00 pm.

Agenda : Even sem paper allotment.
Time table setting.
Completion of files -
Class of VI sem after City exam.

Members : Mrudule A
Linakumar
Neerpa E.C NE
Mohanakumar MA

Decision : Workload distributed in regular manner.
Fall work must complete on 22/10/18
VI sem class from 31/10/18
Internal mark entry of III sem.

2019 - 20

33

A staff meeting of Dept. of Physics held on
3-06-19 (Monday) at 10.00 am

Agenda :

Beginning of new semester classes
Division of topics -
Time table discussions
Others.

Decisions :

Topics of each semester are divided
and distributed by considering the
suggestion of all staff.

Decided to make 100%
result in this academic year

Decided to conduct various programmes
in the department

To give career-guidance class for
students.

Unit wise exam to be conducted

Finish the portion as early as possible
and make revision

Special coaching for weaker students

Evening classes or coaching for students

appearing for competitive examinations

Topic division for Part-time staff
in the department - adjusting the
time table.

Make strict for late comers & to keep
attendance in proper.

If taking C.L please inform and adjust
the classes.

Members: 1) Mondula A Am
2) Leneikumar Am

3) Neepa E.C Am

Am
1.1.19.

Staff meeting of Dept. of physics held on.
17/10/19 (Thursday) at 11.30 a.m.

Agenda : Topic division for even semester
class starting for next sem.
Time-table - work distribution
Project - division
Study tour.
Department activities
Unit tests to be conducted.
Terminal Exam, Model Exam etc.

Topics of even semester are distributed. Discussed the
time table & workload. $\times$ vith sem class will commence from 23rd oct.
Decided to conduct 1st term exam after $\times$ mas vacation.
60% of topics to be covered before that. Project work has to
completed on the time of leave sem. leave (valuation time).
Unit wise exam for all papers finish each module.
Evening classes for co. students preparing for competitive
examination

Mundale - A
Lakshkumar M. C
Necpa. E. C
Ashwathi Davi. M

One
Pen
At
ADP

One
17/10/19.

Department meeting details (online)

June

3-06-2020 (Wednesday)
3 pm

Members

- 1) Mrudula
- 2) Linukumar
- 3) Ashwathi Ravi

Decisions

- Online class conducting
- Work allotment
- Paper division
- Time table discussion
- Starting of v sem and III sem classes

July

29-07-2020 (Wednesday)
4 pm

Members

- 1) Mrudula
- 2) Linukumar
- 3) Ashwathi Ravi
- 4) Nikhila

Discussions

- Analysis of online classes
- Conducting unit wise test paper
- Discussion about Webinar to be organized
- Extracurricular activities to be conducted (Discussion about action plan implementation)
- Conducting tutorial

December

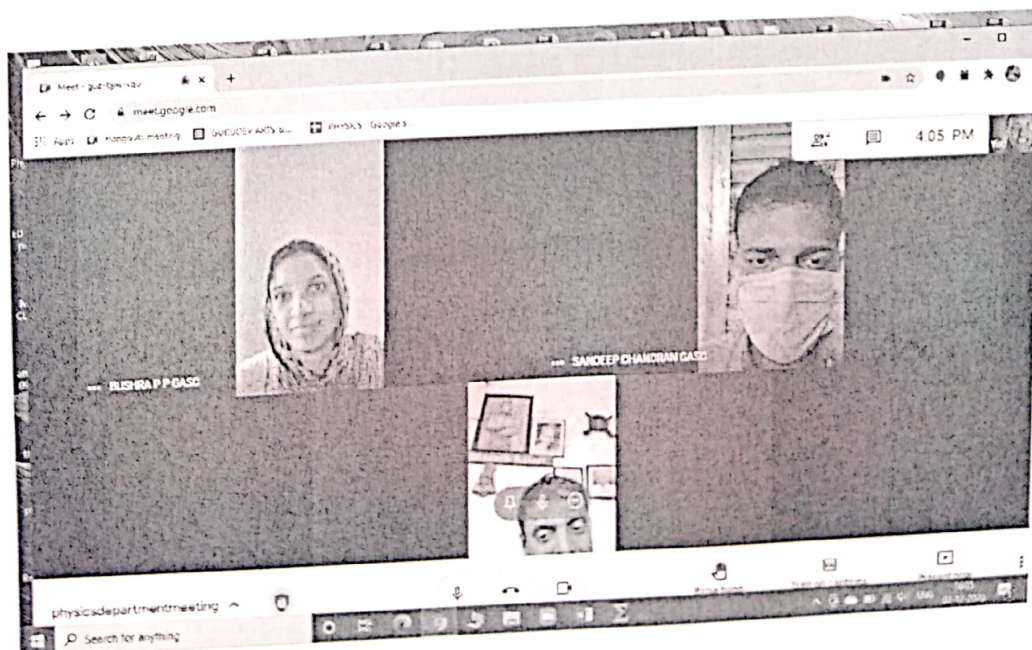
2/12/2020

Members

1. Mrudula.A
2. Linukumar.M.C
3. Sandeep.K
4. Bushra.P.P

Discussion on

- Portions covered
- Tutorial report
- Starting of even semester classes
- Unit test for v sem students in December
- Discussion about PG classes



31/12/2020 (offline meeting at college)

Staff meeting of Dept. of physics held on
4.01/2020 - at 3.30 pm.

Agenda : Starting regular class (offline) at college
Starting of even semester class before odd sem exam
Topic division VIth sem; IVth sem.

To conduct I sem PTA meeting (offline).

Members: Mrudula. A OK
Linukumar M. C OK
Bushra. P. P
Sandeep - K OK
Neepa E. C. OK

Suggestion : VI, III, I sem class should be in offline mode
will be convenient
VI sem portions distributed as per syllabus
To complete the practicals & project for VI sem
early as possible
To conduct V sem model exam in college.
To start

Decisions :

To start V sem model exam on 2/2/2020
I & sem offline classes from February (only
on wednesdays)
From 10th Feb study leave for final yrs. (V sem exam
on 17th Feb)
III Sem model exam March 1st week (1/03/20 to
6/03/20).

To prepare question papers for III sem & V sem.
IV sem class to be started soon. (Feb. on weds).

DEPARTMENT OF PHYSICS - Distribution of work (2019Nov-2020March)

VI sem- ElectrodynamicsII	Linukumar.M.C -	(3 hrs/week)
Photonics&Spectroscopy	Neepe.E.C ,4&5	(1hrs/week)
	Ashwathi Ravi,1,2&3	(2hrs/week)
Quantum mechanics	:Mrudula.A	(3 hrs/week)
Electronics	Neepe.E.C 1,2&3	(2 hrs/week)
	Ashwathi,4 & 5	(1 hrs/week)
Material Science	: Mrudula .A	Module.,3,4 (1hrs/week)
	: Linukumar.M.C	Module 1,2&5 (2 hrs/week)
Project	: Linukumar.M.C	(1hr/week)
	Ashwathi	(1 hr/week)
Lab	Mrudula.A	
	Neepe	
IV sem: CORE: Optics	: Mrudula.A : Module 1, 2, :	(1hrs/week)
	Neepe.E.C :Module 3,4 :	(2hrs/week)
Lab	: Mrudula.A&Linu	
Complementary: Modern Physics	Neepe.E.C :	Module :4 (1 hrs/week)
	Linukumar M.C :	Module : 2,3 (1hr/week)
	Ashwathi Ravi:	Module : 1,5 (1 hr/week)
Lab (che)	:Neepe& Linu	
Lab (maths)	:Linu& Ashwathi	
II sem: Mathematical Physics:	Neepe.E.C	Module : 3 (1hrs/week)
(Core)	Linukumar.M.C :	Module : 2,4 (2hr/ week)
	Mrudula A	Module : 1 (1 hr/week)
Complementary :	Linukumar.M.C :	Module : 2,3(2 hrs/week)
	Ashwathi Ravi :	Module : 1 (2 hr/week)

DEPARTMENT OF PHYSICS - Distribution of work 2019 -2020 (-June-November)

5 th sem-	Electrodynamics	:	Mrudula.A	-(3 hrs/week)
	Thermal physics		Linukumar.M.C	(3 hrs/week)
	Classical mechanics	:	Mrudula.A	(3 hrs/week)
	Phython programming	:	AshwathiRavi	(3 hrs/week)
	Atomic Nuclear and particle			
	Physics	:	Neepe E.C	(3hrs/week)
	Lab		Mrudula.A	
			Neepe	
3 rd sem:	CORE: Allied physics:		Mrudula.A : Module,2, 3 :	(2 hrs/week)
			Ashwathi Ravi :Module 1 . :	(1 hrs/week)
	Lab	:	Mrudula.A&Linu	
Complementary:	Optics	:	Linukumar	Module 1,2,3 : (2 hrs/week)
			Ashwathi Ravi :	Module 4,5,6 : (1hr/week)
	Lab (che)	:	Linu & Neepe	
	Lab (maths)	:	Linu& Ashwathi	
1 st sem:	Mechanics:		Neepe.E.C	Module 1,3 : (2 hrs/week)
	(Core)		.Ashwathi:	Module 2 : (1 hr/ week)
	Mechanics:		Linukumar.M.C :	Module 2,3 : (2 hrs/week)
	(Complementary)		Ashwathi Ravi:	Module 1: (1hr/week)

DEPARTMENT OF PHYSICS - Distribution of work (2018 Nov-2019 March)

VI sem- ElectrodynamicsII	Linukumar.M.C -(3 hrs/week)
Photonics&Spectroscopy	Neepe.E.C (3 hrs/week)
Quantum mechanics	:Mrudula.A (3 hrs/week)
Electronics	Mohanakumar (3 hrs/week)
Material Science	: Mrudula .A Module.1.2.3,4 (2 hrs/week)
	: Linukumar.M.C Module 5 (1 hrs/week)
Project	: Linukumar.M.C (1hr/week)
	Neepe.E.C (1 hr/week)
Lab	Mrudula.A
	Mohanakumar
IV sem: CORE: Optics	: Mrudula.A : Module 1, 2, : (1hrs/week)
	Neepe.E.C :Module 3,4 : (2hrs/week)
Lab	: Neepe.E.C & Mrudula.A
Complementary: Modern Physics	Neepe.E.C : Module : (1 hrs/week)
	Linukumar M.C : Module : (2hr/week)
Lab (che)	:Linu & Neepe
Lab (maths)	:Neepe
II sem: Electronics I:	Neepe.E.C Module : (2 hrs/week)
(Core)	Linukumar.M.C : Module : (1 hr/ week)
Electricity,Magnetism	Linukumar.M.C : Module : (2 hrs/week)
& Thermalphysics:	Neepe.E.C : Module : (1hr/week)
(Complementary)	Mrudula.A : Module : (1hr/week)

DEPARTMENT OF PHYSICS - Distribution of work 2018 - (June-November)

5 th sem-	Electrodynamics	:	Neepe.E.C	-(3 hrs/week)
	Thermal physics		Linukumar.M.C	(3 hrs/week)
	Classical mechanics	:	Mrudula.A	(3 hrs/week)
	Python programming	:	Priyesh: P.P	(3 hrs/week)
	Atomic Nuclear and particle			
			physics: Linukumar.M.C	Module 1, 2, 3 (2 hrs/week)
			Neepe E.C	:Module 4, 5 .(1hrs/week)
	Lab		Mrudula.a	
			Mohanakumar	
3 rd sem:	CORE: Allied physics:		Mrudula.A :	Module 2, 3 : (2 hrs/week)
			Neepe.E.C :	Module 1 : (1 hrs/week)
	Lab	:	Neepe.E.C & Mrudula.A	
Complementary:	Optics	:	Neepe.E.C :	Module 1,2,3 : (2 hrs/week)
			Linukumar M.C :	Module 4,5,6 : (1hr/week)
	Lab (che)		:Linu & Neepe	
	Lab (maths)		:Neepe	
1 st sem:	Physics primer:		Neepe.E.C	Module 3,4 : (2 hrs/week)
	(Core)		Mrudula.A :	Module 2 : (1 hr/ week)
			Linukumar.M.C :	Module 1 : (1 hr/ week)
	Mechanics:		Linukumar.M.C :	Module 1,2,5 : (2 hrs/week)
	(Complementary)		Neepe.E.C :	Module 4 : (1hr/week)
			Mrudula.A :	Module 3 : (1hr/week)

DEPARTMENT OF PHYSICS - Distribution of work 2017 - (June-November)

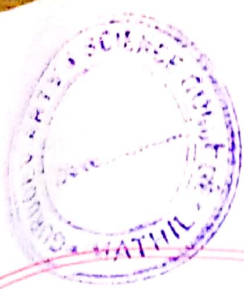
5th sem- Electrodynamics : Mrudula.A -(3 hrs/week)
 Thermal physics Linukumar.M.C (3 hrs/week)
 Classical mechanics :Mrudula.A (3 hrs/week)
 Python programming :Priyesh: P.P (3 hrs/week)
 Atomic Nuclear and particle

Physics : Neepe E.C (3hrs/week)
 Lab Mrudula.a
 Tinsu

3rd sem: CORE: Allied physics: Mrudula.A : Module, 3 : (1 hrs/week)
 Neepe.E.C :Module 1 ,2 : (2 hrs/week)
 Lab : Neepe.E.C & Mrudula.A

Complementary: Optics : Neepe.E.C : Module 1,2,3 : (2 hrs/week)
 Linukumar M.C : Module 4,5,6 : (1hr/week)
 Lab (che) :Linu & Neepe
 Lab (maths) :Neepe

1st sem: Physics primer: Neepe.E.C Module 3,4 : (2 hrs/week)
 (Core) Mrudula.A : Module 2 : (1 hr/ week)
 Linukumar.M.C : Module 1 : (1 hr/ week)
 Mechanics: Linukumar.M.C : Module 1,2,5 : (2 hrs/week)
 (Complementary) Neepe.E.C : Module 3, 4 : (2hr/week)



Topic Allotment - 2016-17 (Nov - March).

Sem :	Electrodynamics - II	Linakumar M.C (fall).
	Photonics & Spectroscopy	Neepa E.C (fall)
	Quantum Mechanics	Mrudula A (fall)
	Electronics II	1, 2, 3 — Sreejith 4, 5 — Mohanakumar.
	Material Science	1, 2, 3, 4 — (Mrudula) Mod. 5 (Neepa)
	Practical II & III	→ Mrudula.
	Project	Neepa & Lenee

Sem (Core)	Optics	Mod: 1, 2 — Lenee Kumar 3, 4, 5 — Neepa E.C.
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(Complementary)	Modern Physics & Electronics	Mod: 1, 2, 3 4, 5 — Neepa E.C 4, 5 1, 2, 3 — Linakumar.
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(Core)	Electronics - I	1, 2 — Neepa 3, 4 — Linakumar
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(Complementary)	Electricity, Magnetism & Thermal Physics	1, 2, 3 — Mrudula. 4, 5 — Lenee.
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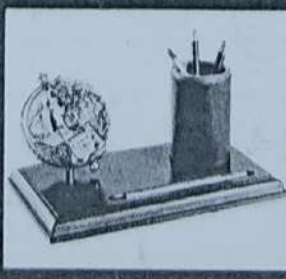
RAMSONS

Register

MATHEMATICS

Dept. Meeting

BOOKS



13/7/2016

17

staff meeting

A meeting of staff members in maths dept held on 13/7/16 at 3.15 pm in maths dept.

Agenda

1. Arrangement of timetable for U6 + p6
2. Topic division
3. Class change
4. Club programme and Fresh holiday
5. Seminar
6. Other matter

Present :

- 1) Mathusoodanaram, ms
- 2) Neethu, K.
- 3) SHAJNA GOVINDAN
- 4) Akhila Jose
- 5) Shamna. A
- 6) Soby Philip

Chief
Gifts
Shajna
Akh
Shamna
Soby

Decision

we have discussed all the above matters in detail as per the valuable suggestions of all. we have given charge of seminar and club programme Shajna Govindan and Neethu teacher.

Chief

Mathusoodanaram

Biochemistry Department meeting On
12/01/2016. at 3:15 pm.

Agenda

- Inauguration function.

Teachers

Rayna . V *[Signature]*
 Anwarthi . Raghavan *[Signature]*
 Sudhm . P.k *[Signature]*
 Rakhi . *[Signature]*
 Mini . k.D.

Decisions

- Programme On 28/1/18, Chief Guest:
- Seminar On → *
- Seminar By → Suresh Valiyaveetil.

Tutorial Hr. : 2.30 to 3.30.

Date : 14/01/2021.

Day : Thursday.

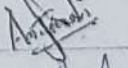
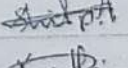
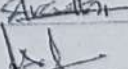
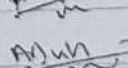
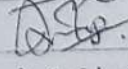
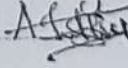
No. of Students present : 32.

Agenda :

- To discuss the effectiveness of online classes.
- Attendance and discipline.
- Suggestions and recommendations regarding online class.
- Model Examination.

Suggestions and Complaints.

- 2 Subjects a day through online platform Googlemeet. class time 9.00 am to 1 Pm.
- Complaints about availability of drinking water facilities.
- Need for additional fan.
- Problem of internet while attending online class.
- Consideration in attendance.
- Continuous regular class.

S/No.	Name	Signature
1	Anjana. kv	
2	Anya Krishna	
3	Shulpa E	
4	Arathi. A	
5	Irfaad. m T. P	
6	Ansun. R	
7	Aishwarya. k. S	
8	Adithya B Nambiar	