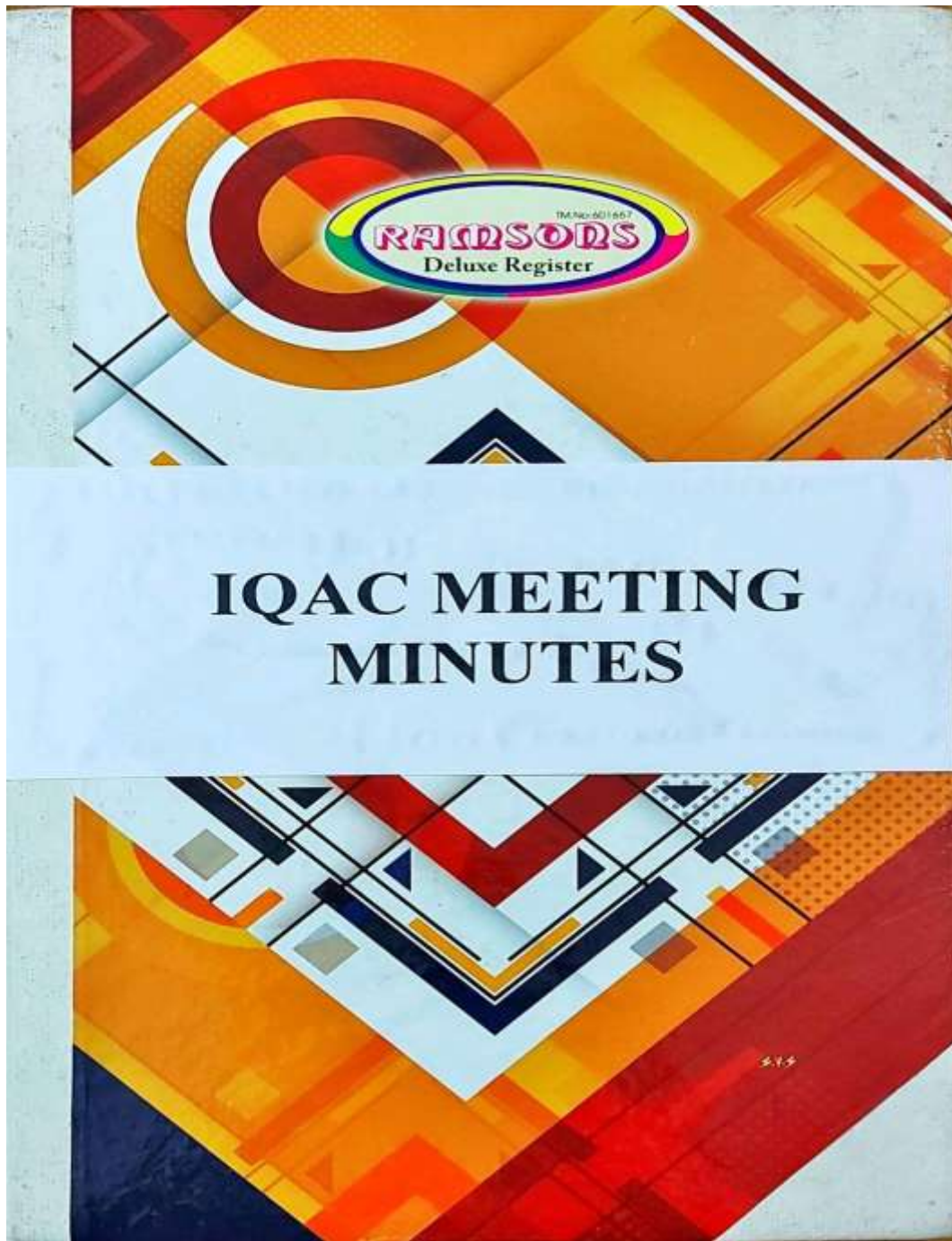


1.Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analysed and used for improvements



The IQAC of Gurudev Arts & Science college has formed on 10<sup>th</sup> July 2019.

The composition of IQAC is as follows:

1. Dr. K.T. Ravindran  
(Principal) : Chairman
2. Ms. Soumya. C.K.  
(Asst. Proff., Dept. of English) : Coordinator.
3. Rev. Fr. Shibir. P. James  
(Director & CEO) : Management Representative.
4. Mr. Madhusoodanan. M.  
(Vice-Principal) : Teacher Representative
5. Mr. Sumesh. K.  
(Asst. Proff., Dept. of Microbiology) : "
6. Ms. Dharshana. K.  
(Asst. Proff., Dept. of English) : "
7. Ms. Msudula. A.  
(H.O.D., Dept. of Physics) : "
8. Mr. Vinodkumar. P.  
(Asst. Proff. Dept. of Languages) : "
9. Mr. Prigesh. K.  
(H.O.D., Dept. of B.C.A) : "
10. Mr. Santhosh. K.U.  
(H.O.D., Dept. of English) : "

11. Ms. Sumy Thomas  
(Asst. Proff, Dept of Commerce) : Teacher Representative
12. Mr. Mohanakumar. M.P.  
(Clerk) : Administrative Representative
13. Mr. Rajesh. K.  
(Clerk) : "
14. Ms. P. Usha  
(President, Kankol Alapadamba  
Panchayath) : Local Society
15. Mr. Praveen. Joseph  
(Managing Director, Maxmind,  
Rehabilitation Centre, Aruvanchal) : Employees.
16. Mr. Nandu.  
(Union chairman, student Union) : Student Representative.
17. Mr. Nikhil Das  
: Industrialist.
18. Dr. C.A. Sureshan  
C.H.S.T : Stakeholder.
19. Mr. Aneesh. K. : Alumni representative.



\*

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## INTERNAL QUALITY ASSURANCE CELL (IQAC)

### GURUDEV ARTS & SCIENCE COLLEGE

IQAC Meeting held at 3.00 p.m. on 10<sup>th</sup> July 20<sup>20</sup>,  
at Room No. F3, Gurudev Arts & Science College.

#### AGENDA :

1. Establishment of IQAC of Gurudev College.
2. Identify and analyse the duties of IQAC and its working process.

#### MEMBERS PRESENT :

1. Dr. K.T. Raminathan *K.T. Raminathan*
2. Fr. Shikha P. James *Fr. Shikha*
3. Madhusoodanan M *Om*
4. Vinod Kumar P *12*
5. SCIMESH K *Scimesh*
6. Mrudula A *Om*
7. RAJESH K M *Rajesh*
8. Rajesh K *Rajesh*
9. Dharshana *Dharshana*
10. N.V. Nandu *N.V.*
11. Sumi Thomas *Sumi*
12. Anurag K *Anurag*
13. Santhosh K. U *Santhosh*
14. Mahesh Kumar MP *Mahesh*
15. P. USHA President *P. Usha*
16. NIKHIL DAS K *Nikhil*

IQAC co-ordinator - Soumya . CK

*Soumya*

MINUTES:

The Meeting started at 3.00 p.m. Mr. Madhusoodanan, Vice Principal of the college welcomed all the members of newly constituted IQAC. All the members introduced themselves. Dr. K.T. Ravindran, Principal of the college, gave a brief account on the need and necessity of IQAC and its working process. Rev. Fr. Shibi P. James, Director and CEO of college shares college's hope and aspiration towards NAAC accreditation.

DECISIONS:

The following points were discussed in the meeting:

1. A staff meeting would be held soon to familiarize all the faculties with IQAC and its working process.
2. Decided to initiate for the NAAC accreditation under IQAC and also for the proposed SAAC accreditation by the State government.

ACTION TAKEN:

- A staff meeting was conducted to inform about the newly constituted IQAC of the college.
- All the teachers agreed and offered their full cooperation and support in the process of Accreditation.

# INTERNAL QUALITY ASSURANCE CELL (IQAC)

GURUDEV ARTS & SCIENCE COLLEGE

IQAC Meeting at 3.00 P.M, on 03/09/2019, at  
Room No. F3, Gurudev Arts & Science college

## AGENDA :

1. Documentation of all events in college.
2. Discuss important files to be maintained in each department.
3. Future plans of IQAC.

## MEMBERS PRESENT :

1. Dr. K.T. Ramindram *K.T. Ramindram*
2. Fr. Shilpin P. James *Fr. Shilpin P. James*
3. SINDHESH K *Sindhesh K*
4. Madhusoodanan M *Madhusoodanan M*
5. Mridula A *Mridula A*
6. Vinod Kumar P *Vinod Kumar P*
7. RAJESH K M *Rajesh K M*
8. Payesh K *Payesh K*
9. Sumi Thomas *Sumi Thomas*
10. Dharsana *Dharsana*
11. N.V. Nandu *N.V. Nandu*
12. Mohan Kumar MP *Mohan Kumar MP*
13. Ganesh . G. V. *Ganesh . G. V.*
14. Anusha . K *Anusha . K*

Sourya - C.K (IQAC Coordinator) *Sourya - C.K*



### MINUTES :

The meeting started at 3:00 P.M. The minutes of the previous meeting was read, confirmed and recorded. IQAC coordinator explained the necessity of having proper documentation. She sought the support and cooperation of all members in enhancing the total quality improvement of the college.

### DECISIONS :

The following points were discussed in the meeting:

1. Decided to document all the events of the college in a proper manner.
2. Decided to maintain all the necessary files in each department, that would help the accreditation process.
3. Decided to conduct an internal audit by the IQAC in each department.

### ACTION TAKEN

1. A list of basic files to be maintained by every department was prepared by IQAC and was given to all departments.
2. An Internal audit was done by IQAC in each department and sought their suggestions and feedback for the quality improvement of the institution.

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# INTERNAL QUALITY ASSURANCE CELL (IQAC)

GURUDEV ARTS & SCIENCE COLLEGE

IQAC Meeting held at 3.15 P.M, on 25/11/2019  
at Room No. S-18, Gurudev Arts & Science college.

## AGENDA :

1. Discussion on 'Paramarsh' - newly launched scheme of U.G.C.
2. Collaboration with Mar Ivanios college under 'Paramarsh' scheme

## MEMBERS PRESENT :

1. Dr. K.T. Ramindran *KS*
2. Fr. Shibu P. James *Shibu*
3. Mahesh Kumar M.P. *MP*
4. Madhysoodhanan M. *AM*
5. Mridula A. *MA*
6. SCINDESH K. *SK*
7. Vinod Kumar P. *VK*
8. RAJESH K.M. *RKM*
9. Praveesh K. *PK*
10. Sumi Thomas *ST*
11. Dharmesh *DH*
12. Banthosh, F.V. *BFV*
13. Anush K. *AK*
14. P. USHA PRESIDENT, CANUL - ALAPADAMBA *PU*
15. N.V. Nandu *NV*
16. NIKHIL DAS K. *NDK*

Soumya C.K. (IQAC, coordinator) *SC*



MINUTES :

The meeting was started at 3.15 P.M. The minutes of the previous meeting was read and confirmed. IQAC coordinator informed the members about the new announcement of UGC's PARAMARSH scheme. Rev. Fr. Shubin P. James, CEO of the college informed the members that the college is trying to have a collaboration with Mar Ivanios college, Trivandrum. All the members opined that this is a golden opportunity of the college towards its aspiration of NAAC accreditation.

DECISIONS :

The following points were decided in the meeting:

1. Decided to collaborate with Mar Ivanios college, Trivandrum.

ACTIONS TAKEN :

1. M.O.U. has signed and submitted, already to Mar Ivanios college, Trivandrum.

# INTERNAL QUALITY ASSURANCE CELL (IQAC)

## GURUDEV ARTS AND SCIENCE COLLEGE

IQAC Meeting held at 2.30 P.M, 31/01/2020, at, F.7,  
Gurudev Arts and Science college.

### AGENDA :

1. Official announcement of being included in the PARAMARSH scheme, under the mentoring of Mar Ivanios College, Trivandrum.
2. A brief SWOC analysis of the college.
3. Participating in the official Inauguration of PARAMARSH scheme to be held in Mar Ivanios college, Trivandrum.

### MEMBERS PRESENT :

1. Dr. K.T. Ramindran *K.T. Ramindran*
2. Vinodkumar *Vinodkumar*
3. Madhusoodhanan *Madhusoodhanan*
4. SCIMESH.K *SCIMESH.K*
5. Moudula. A *Moudula. A*
6. RAJESH.K.M *RAJESH.K.M*
7. Fr. Shibilin. P. James *Fr. Shibilin. P. James*
8. Prayesh. K *Prayesh. K*
9. Dharshana *Dharshana*
10. Sumi Thomas *Sumi Thomas*
11. N.V. Nandu *N.V. Nandu*
12. Anushik *Anushik*
13. Banitha. S. V. *Banitha. S. V.*
14. Mohana Kumar *Mohana Kumar*

Scourjer. C.K (IQAC coordinator) *Scourjer. C.K*

## MINUTES:

The meeting started at 3.00 P.M.  
Rev. Fr. Shubin. P. James officially announced the good news of getting the college included in the PARAMARSH scheme of U.G.C, under the mentoring of Mar Ivanios college. Mar Ivanios college has selected Grunbler college as one of its mentee colleges, and the official inauguration of the scheme is going to be held on 7th February at MIC, Trivandrum.  
~~For~~ All the members shared their viewpoints regarding the SWOC analysis of the college, that to be presented during the at Mar Ivanios college.

## DECISIONS

1. The content of the swoc analysis of the college is discussed and finalized
2. Decided to participate four members from the college in the inaugural function of at Trivandrum.

## ACTION TAKEN

1. Four members from the college have participated in the inaugural function
2. The profile of the college, including swoc analysis was presented there by the IQAC co ordinator.



# INTERNAL QUALITY ASSUARANCE CELL (IQAC)

## GURUDEV ARTS & SCIENCE COLLEGE

IQAC Meeting held at 4.00 P.M, on 28/02/2020  
at Seminar Hall, Gurudev Arts & Science College

### AGENDA :

1. Meet the PARAMARSH team of Mar Ivanios College.
2. Future activities of PARAMARSH

### MEMBERS PRESENT

- 1 Dr. KT Ramindran K.S. M.A.
- 2 Fr. Shibil P. James
- 3 Madhussoodanan M
- 4 Banthob J. V.
- 5 Suresh K
- 6 Vinod Kumar P
- 7 Mridula A
- 8 RAGSH K.M
- 9 Priyesh K
- 10 Dharehana
- 11 Sumi Thomas
- 12 Anur K
- 13 N.V. Nandu
- 14 Mahesh Kumar MP
- 15 P. Usha President Kendal-Alupadaya
- 16 NIKHIL DAS K

IQAC Co-ordinators - Saumya C.K

## MINUTES:

The meeting of IQAC, Gurusdev college with PARAMARSH team of Mar Ivanios college, Trivandrum, was held on 28/02/2020 at Seminar hall. Rev. Fr. Gigi Thomas, and Dr. Gijimon K. Thomas, ~~are~~ addressed the IQAC members. They gave a brief review of their visit to different departments. Rev. Fr. Gigi Thomas, the Accreditation Ambassador of MIC, discussed the future activities of PARAMARSH. He also explained the further proceedings to be done by IQAC.

## DECISIONS:

- \* Upon the guidelines given by PARAMARSH team, it is decided to form seven groups of faculties based on the seven criteria of S.S.R.
- \* Decided to start the data collection for preparing S.S.R.

## ACTION TAKEN:

- \* All the faculties were divided into seven groups based on the seven criteria, and a head is assigned to each.
- \* Criteria head and members have been collecting the data for the SSR preparation.



# INTERNAL QUALITY ASSURANCE CELL (IQAC)

## GURUDEV ARTS & SCIENCE COLLEGE

IQAC Meeting held at 10:00 A.M, on 02/03/2020  
at the library hall, Gurudev Arts & Science college.

### AGENDA:

1. Future activities of Criteria members.
2. Familiarize criteria members the procedures of S.S.R. preparation.
3. Appointing PARAMARSH Coordinator

### MEMBERS PRESENT

1. Dr. K.T. Ramindran K.T. Ramindran
2. Fr. Shibir. P. James Fr. Shibir. P. James
3. Madhu. S. Kumar Madhu. S. Kumar
4. Prayesh. K. Prayesh. K.
5. Dharsana Dharsana
6. Mrudula A Mrudula A
7. Vinod Kumar Vinod Kumar
8. Srinesh. K. Srinesh. K.
9. RAJESH. K.M. RAJESH. K.M.
10. Shimi Thomas Shimi Thomas
11. Dharsana Dharsana
12. Banthoss. S. V. Banthoss. S. V.
13. Mohana Kumar MP Mohana Kumar MP
14. Anush. K. Anush. K.
15. N.V. Nandu N.V. Nandu

IQAC co-ordinator - Saurya. C. K.



INTERNAL QUALITY ASSURANCE CELL (IQAC)  
GURUDEV ARTS & SCIENCE COLLEGE

Online meeting held at 7.00 P.M, on 09/06/2020  
via Google Meet.

AGENDA

1. Beginning of new academic year.
2. Conducting webinar series
3. PARAMARSH activities.

MEMBERS PRESENT

1. Dr. K.T. Ravindran *K.T. Ravindran*
2. Fr. Shilpin P. James *Fr. Shilpin P. James*
3. Prayesh K *Prayesh K*
4. Madhu sreedharan M *Madhu sreedharan M*
5. Vinod Kumar P *Vinod Kumar P*
6. Srinivas K *Srinivas K*
7. Mridula A *Mridula A*
8. RAJESH-K.M *RAJESH-K.M*
9. Sumi Thomas *Sumi Thomas*
10. Anush K *Anush K*
11. Dharsana *Dharsana*
12. N.V. Nandu *N.V. Nandu*
13. Bhanu K. K. U. *Bhanu K. K. U.*
14. Mohana Kumar MP *Mohana Kumar MP*
15. P. Usha President Kotel - Alupadamba *P. Usha President Kotel - Alupadamba*

Saumya C.K (IQAC Co-ordinator) *Saumya C.K*

### MINUTES

The first online meeting of IQAC, was conducted on 09/06/2020 via Google Meet. The Principal and Management congratulated all the teaching staffs and IQAC, for constituting G-Suit and for the successful completion of all the ~~later~~ portions of last academic year by online, which had been suspended due to the unpredicted covid-19 pandemic. IQAC coordinator suggested the need and relevance of conducting online webinars series, for the students. All teaching staffs are informed to start the new academic year by online using google Meet App.

### DECISIONS

The following points were discussed and decided:

1. Decided to start the classes of new academic year from July 1<sup>st</sup> onwards.
2. Decided to conduct webinars series, All the department shall conduct atleast one national webinar.
3. Decided to start the PARAMARSH activities.

### ACTION TAKEN

- x Online classes of new academic year were started from July 1<sup>st</sup> onwards.

\* IQAC, in collaboration with various departments of the college, conducted webinar series in the months of June and July. 10 national webinars were conducted



# INTERNAL QUALITY ASSURANCE CELL (IQAC)

GURUDEV ARTS & SCIENCE COLLEGE

Meeting held at 2.30.P.M, on 06/01/2021 at Room No. F-7, Gurudev Arts & Science college.

## AGENDA

1. Discuss the answers of the qualitative metrics of S.S.R, prepared by different criteria.
2. Deciding the best practices and institutional distinctiveness of the college.
3. Forming of student IQAC

## MEMBERS PRESENT

- 1 Dr. K Tirumidas *ksf*
- 2 Fr. Shibus. P. James *Shibus*
- 3 SINDHIA K *Sindhia*
- 4 Mathur Soodman *m*
- 5 Vinod Kumar *V*
6. Mrudula -A *Mrudula*
7. RAJESH. K M *Rajesh*
- 8 Priyesh. K *Priyesh*
9. Dhasshane *Dhasshane*
- 10 N.V. Nandu *N.V. Nandu*
- 11 Sumi Thomas *Sumi*
- 12 (Santhosh k. u) *Santhosh*
- 13 Mohana Kumar MP *Mohana*
14. Anush. k *Anush*

IQAC co-ordinator - Soumya. ck

*Soumya*

## MINUTES

All the criteria heads briefed their answers, to qualitative metrics. All the members suggested the points to be added in the answers, and discussed the best practices of the college and its distinctiveness.

## DECISIONS

\* All the answers to the qualitative metrics were read and confirmed.

\* Decided to implement the Earn while learn program, of the college, named, 'Train, Gain Sustain' as its best practices.

\* Identified, the measures taken by the college for the holistic empowerment of students is what makes the college distinct from others.

\* Decided to form a student IONC.

## ACTION TAKEN

\* Earn While Learn program and the social commitment of the college are implemented as the best practices of the college.

\* The measures taken by the college to the holistic empowerment of students is confirmed as the institutional distinctiveness of the college.

\* Student IONC has formed.



# INTERNAL QUALITY ASSURANCE CELL (IQAC)

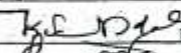
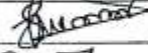
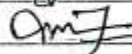
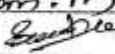

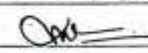
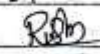

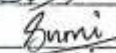
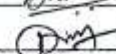
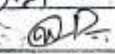
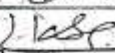
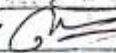

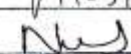
## GURUDEV ARTS & SCIENCE COLLEGE


IQAC Meeting with PARAMARSHI team, held at 3.00 PM on 24/02/2021, at Seminar hall, Gurudev College.

### AGENDA

1. Third visit of PARAMARSHI team of Mas Ivanios college and the evaluation of the answers to qualitative metrics of S.S.R.
2. Appointing new PARAMARSHI coordinator

### MEMBERS PRESENT

1. Dr. K.T. Ravindran 
2. Dr. Shilpin. P. James 
3. Madhusoodanan. M. 
4. Srinivas. K. 
5. Vinod Kumar P. 
6. Mrudula. A. 
7. RAJESH. K. M. 
8. Prayesh. K. 
9. Sumi Thomas 
10. Anush. K. 
11. N.V. Nandu. 
12. Prashanth. K. C. 
13. Mahana Kumar M.P. 
14. P. VISHA PRASAD, (CANCEL - ALAPPAHARA) 
15. NIKHIL DAS. K. 

Saumya. C.K. (IQC coordinator) 



## MINUTES

A meeting of IQAC with PARAMARSH team of Mar Ivanios college was held on 04/02/2021, at Seminar hall, Gurudev Arts & Science college. Rev. Fr. Dr. Gigi Thomas and Dr. Jijimon K. Thomas, evaluated all the prepared qualitative metrics of S.S.R. They recommended the necessary changes to be made. They also suggested the quantitative metrics preparation should be complete by the end of March.

## DECISIONS

- \* Decided to complete the final draft of qualitative metrics and quantitative metrics of S.S.R by the end of the March.
- \* Decided to appoint Mr. Sumesh. K. as the new PARAMARSH coordinator, since Ms. Dharshana. K.V. (former coordinator) has resigned from the present position.

## ACTION TAKEN

- \* Mr. Sumesh. K. is appointed as the new PARAMARSH coordinator of the college.

INTERNAL QUALITY ASSURANCE CELL (IQAC)  
GURUDEV ARTS & SCIENCE COLLEGE


Meeting held on 29/06/2021, at 2.30 P.M. at Seminar Hall, Gurudev Arts & Science college.

AGENDA

- \* Reshuffling of IQAC
- \* New academic year action plan.

MEMBERS PRESENT

1. Dr. K.T. Ravindran 
2. Fr. Samuel Pathyppadaya 
3. Vinod Kumar 
4. SCINESH.K 
5. Prayesh. K 
6. Sumi Thomas 
7. Anush. K 
8. Jyothesh. K. U 
9. Mohan Kumar M.P 
10. Meedula. A 
11. RAJESH.K.M 
12. Thirijel Chandrasekaran 

Soumya C.K (IQAC co-ordinator) 



## MINUTES

The meeting started at 2.30 P.M. Dr. K.T. Ravindran, Principal of Gunderu college and the chairman of IQAC welcomed all the members to the meeting. He nominated the new members to IQAC.

## DECISIONS

As the former CEO & DIRECTOR of Gunderu college, Rev. Fr. Shubin P. James got transferred to Pazhassuraja college, ~~the~~ it is decided to include Rev. Fr. Samuel Puthupaddy, the new CEO & Director to IQAC.

As ~~the~~ Mr. Madhuseodanan M., the former Vice Principal of the college has relinquished from his current position, it is decided that he will continue as a stakeholder in the IQAC.

Mr. Sunilkumar M.V. is, the new President of Kankol Alapadamba Panchayath has been included to IQAC instead of the former President, Ms. P. Usha, as the representative from local society.

Instead of Mr. Nandu N.V., the former student representative, Mr. Thrifil is added ~~to~~ ~~IQ~~ as the new member.



## ACTION TAKEN

IOAC is reshuffled as given below.

1. Dr. K.T. Ravindran : Chairman  
(Principal)
2. Ms. Soumya. C.K. : Co-ordinator  
(Asst. Proff. Dept of English)
3. Rev. Fr. Samuel Puthupady : Management representative
4. Mr. Vinod Kumar : Teacher Representative  
(Vice Principal)
5. Mr. Sumesh. K. :  
(Asst. Proff. Dept of Microbiology)
6. Ms. Msudula. A :  
(H.O.D, Dept of Physics)
7. Mr. Priyesh. K. :  
(H.O.D, Dept of B.C.A)
8. Mr. Santhosh. K.U.  
(H.O.D, Dept of English)
9. Ms. Sumy Thomas  
(Asst. Proff. Dept of Commerce)
10. Mr. Mohana kumar. M.P.  
(Asst. Proff. Dept of Physics)

- |     |                                                                               |                                 |
|-----|-------------------------------------------------------------------------------|---------------------------------|
| 11. | Mr. Rajesh. K.M<br>(Superintendent)                                           | : Administrative Representative |
| 12. | Mr. Thirijil<br>(Student IBAC Coordinator)                                    | : Student Representative        |
| 13. | Mr. Sunithkumar M.V<br>(President, Kankol Alapadamba<br>Panchayath)           | : Local Society                 |
| 14. | Mr. Praveen Joseph<br>(M.D, Maxmind,<br>Rehabilitation Centre,<br>Aravanchal) | : Employer                      |
| 15. | Mr. Madhussodanan. M.<br>(Former Vice Principal<br>GASC)                      | : Stakeholder                   |
| 16. | Dr. C.A. Sureshan<br>CH.S.S.T.                                                | : "                             |
| 17. | Mr. Nikhil Das                                                                | : Industrialist                 |
| 18. | Mr. Aneesh. K.                                                                | : Alumni representative         |



## INTERNAL QUALITY ASSURANCE CELL (IQAC)

## GURUDEV ARTS &amp; SCIENCE COLLEGE

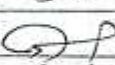
IQAC meeting held ~~at~~ at 3.00 P.M on 26<sup>th</sup>  
June 2021 at Room No. F3, Gurudev Arts &  
Science college.


AGENDA

\* Updation of Files

\* Quantitative metrics files verification

MEMBERS PRESENT

- 1 Dr. K.T. Ravindran ~~h~~ 
- 2 Fr. Samuel Pathupadaya 
- 3 SCINESH.K 
- 4 Prayesh.K 
- 5 Sumi Thomas 
- 6 Anush.K 
- 7 Bandhosh.K.U 
- 8 Mahana Kumar MP 
- 9 Meedals A 
- 10 RATESH.K.M 
- 11 Vinod Kumar P 
- 12 Thajiel Chandrasekaran 

Soumya.CK (KERTZ Coordinator) 



MINUTES

The meeting was started at 3.00 P.M.  
Dr. K.T. Ravindran, Principal of the college has chaired the meeting. Discussions were done on the current status and the progress of the files preparations of S.S.R.

DECISIONS

- Decided to conduct criterion wise meetings of internal quality circles
- Decided to verify all the files prepared by quality circles in the meeting.

ACTION TAKEN

- Criterion wise meetings were conducted
- Files were verified
- A checklist for supporting documents was given.

## INTERNAL QUALITY ASSURANCE CELL (IQAC)

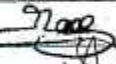
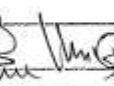



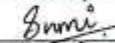
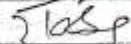




GURUDEV ARTS &amp; SCIENCE COLLEGE

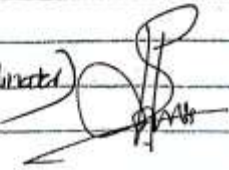
IQAC Meeting held at 2.00 P.M. on 16<sup>th</sup> July 2021 at Seminar hall, Gurudev Arts & Science college.

AGENDA

- \* Infrastructure development
- \* Infrastructure plan and proposal submission

MEMBERS PRESENT

1. Dr. K.T. Ravindran 
2. Fr. Samuel Perthupadi 
3. Vinod Kumar 
4. Anush.K 
5. Prayesh.K 
6. Sumi Thomas 
7. Ganesh.K.V 
8. Mahesh Kumar MP 
9. SURESH.K 
10. Mendula.A 
11. RAJESH.K.M 
12. Thirujel Chandrasekaran 

Sourya.C.K (IQAC Co-ordinator) 

MINUTES

The meeting started at 2.00 P.M. with the gracious presence of His Excellency Most Rev. Dr. Joseph Mar Thomas, the manager and Patron of Gurudev Arts & Science college. Dr. K.T. Ravindran, Principal of Gurudev college pointed out the necessity of having some sort of infrastructural developments in the campus. IQAC coordinator presented and submitted a project proposal report. The manager offered his ~~great~~ chief concern over all these matters.

DECISIONS

Decided to prepare an action plan of the immediate requirements in the campus.

ACTION TAKEN

→ Proposal got an agreement from the Manager.



## INTERNAL QUALITY ASSURANCE CELL (IQAC)

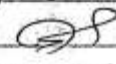
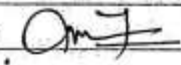
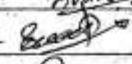

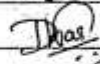
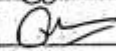
GURUDEVI ARTS &amp; SCIENCE COLLEGE

Online meeting held at 3.30 P.M, on 11/09/2020  
via Google Meet.

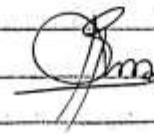
AGENDA

1. Forming Alumni association of students
2. Conducting P.T.A. Meetings.

## MEMBERS PRESENT

- 1 Dr. K. T. Ravindran KS De-3
- 2 Fr. Shibus. P. James 
- 3 Prayesh. K. 
- 4 Madhusoodanan M 
- 5 Sumi Thomas Sumi
- 6 GURJESH K 
- 7 Vinod Kumar P 12
8. Moudala A 
9. RAJESH K.M 
10. Dhairya 
- 11 N.V. Nand. u. 
- 12 Prashanth. K. u. 
- 13 Anurag. k 
- 14 Mahesh Kumar MB. 

IQAC Coordinator - Saanya. C. K



## MINUTES

An online meeting of IQAC has conducted on 11/09/2020 at 3.30 P.M. IQAC coordinator explained the necessity of having an Alumni association of students. The principal suggested to convene P.T.A meetings of all classes by online.

## DECISIONS

The following points were discussed and decided.

1. Decided to form an Alumni association, so all departments were requested to convene & department level alumni meetings.
2. Decided to conduct P.T.A meeting of all classes.

## ACTION TAKEN

1. Department level alumni meetings were conducted and formed department level alumni association. By selecting representatives from all department alumni association a registered Alumni Association of Gumeles college has formed.
2. Conducted P.T.A meetings of all classes. Feedbacks were collected and analysed.

INTERNAL QUALITY ASSURANCE CELL  
GURUDEV ARTS & SCIENCE COLLEGE

Meeting held at 3.30 P.M. on 27/11/2020, at  
 Seminar hall, Gurudev Arts & Science college.

AGENDA

1. Second visit of PARAMARSHI team of Mas  
 Tvarios college.
2. Evaluation of the progress of S.S.R. preparation

MEMBERS PRESENT

1. Dr. K.T. Ravindran *K.T. Ravindran*
2. Fr. Shibilin. P. James *Shibilin*
3. Privesh. K. *Privesh*
4. Dharsana *Dharsana*
5. Mridula. A. *Mridula*
6. RAJESH. V. M. *Rajesh*
7. Suroi Thomas *Suroi*
8. Anush. K. *Anush*
9. Parvathy. K. U. *Parvathy*
10. N.V. Nandu *N.V. Nandu*
11. Mohanakum MP *Mohanakum*
12. P. USHA *P. USHA*
13. NIKHIL DAS. K. *Nikhil*

Sourya. C. K. (IATC co-ordinator) *Sourya*



## MINUTES

A meeting of IQAC with PARAMARSH team of Mas Ivanios college was held on 27/11/2020, at seminar hall, Gurudev Arts & Science college. IQAC Coordinator has presented a report on the overall progress of all criteria in S.S.R. preparation. Rev. Fr. Dr. Gigi Thomas, the Accreditation Ambassador, PARAMARSH, MIC and Dr. Tijimon K. Thomas, evaluated the progress of each criterion and gave the necessary suggestions and guidelines.

## DECISIONS

The following points were discussed and decided:

1. Decided to prepare all the answers to the qualitative metrics of SS.R and submit by January 10<sup>th</sup>.
2. Decided to collect all the data for quantitative metrics and complete before 10<sup>th</sup> February.

## ACTION TAKEN

- ✓ Prepared ~~at~~ the first draft of the answers to the qualitative metrics and submitted.

